



Sumesh Sivasankar

Senior Project Manager [Interiors]

stholar@gmail.com | +91 800 870 0484

<https://www.linkedin.com/in/sumeshsivasankar/>

Driving License: UAE | India

Sub: Application for the post of Senior Project Manager [Interiors].

Sir/Ma'am,

My name is Sumesh Sivasankar, an Interior Contracting professional having experience in project execution and co-ordination services on project to project basis. I have total experience of 23 years out of which 13 years in interior contracting domain including Dubai, UAE experience. Was working as Freelance Senior Project Manager for a Mumbai based interior design and contracting firm based in Hyderabad.

The knowledge and experience that I gained these years will helps me to do the work to its fulfilment and deliver exceptional results. If given a chance, I will surely work towards building my expertise, which would prove beneficial for me as well as your organization.

I am looking for a long-term opportunity with your esteemed organization. Enclosed my resume along with this covering letter to support my candidature with your esteemed organization and for your kind reference and records.

Thanking you and looking forward to hear from you.

Sincerely,

Sumesh Sivasankar



Sumesh Sivasankar

Senior Project Manager [Interiors]

sthohur@gmail.com | +91 800 870 0484

<https://www.linkedin.com/in/sumeshsivasankar/>

Driving License: UAE | India

Summary

A competent professional with a **total work experience over 23 years. 13 years in Project Management [Interiors]**. Exploited skills, potentials and caliber in gaining knowledge and experience not limited to **project execution** function but extended to **co-ordination, procurement, quantity survey and estimation** and **marketing** activities. Responsible for implementing an appropriate and effective Project Management framework for fitout projects.

Skills

Project Planning
Material Knowledge
Quality Check
Vendor Evaluation
Quantity Survey
Creative Thinking

Project Monitoring
Material Planning
Vendor Management
Stakeholder Engagement
Estimation
Conflict Management

Project Communication
Material Procurement
Vendor Negotiation
Stakeholder Mapping
Project Coordination
Business Relationship

Achievements

Timely completion of projects without changing the scope and schedule during pandemic situation.

Reduce re-working of activity and ensure quality meets during the project execution.

Handled wastage of materials and re-used the excess in future projects.

Efficiently engagement with all stakeholders and mapping them based on their interest and influence on the project.

Handled social media accounts [Instagram & LinkedIn] and online marketing for Interiors R Us LLC.

Publication

Key Aspects of Facade Material Selection.

Publication Date: Aug 18, 2017

Publication Description: Window & Facade Magazine

https://issuu.com/wfm-india/docs/window_facade_magazine_3rd_annive

Page 46

Admin: LinkedIn Group

Waterfall Vs Lean Construction Methodologies

Work Experience

Freelance – Senior Project Manager [Interiors]

July 2020 onwards

Direct and manage project development from beginning to end.

Develop full- scale project plans and associated communications documents.

Effectively communicate project expectations to team members.

Estimate the resources and participants needed to achieve project goals.

Delegate tasks and responsibilities to appropriate personnel.

Identify and resolve issues and conflicts within the project team as well as on site.

Identify and manage project dependencies and critical path.

Track project milestones and deliverables.

Develop and deliver progress reports, proposals, requirements documentation.

Proactively manage changes in project scope, identify potential crises, and work out contingency plans.

Coach, mentor, motivate and supervise project team members.

Build, develop, and grow any business relationships vital to the success of the project.

Develop best practices and tools for project execution and management.

Negotiations with clients, vendors and subcontractors.

