

# Sophie Bellone

Corporate development and quality



## PROFILE

Well diversified and result oriented professional with international experience and exposure to various industries, dealing with business analysis and quality management.

## LANGUAGES

French ●●●●●  
English ●●●●●  
Spanish ●●●●●

## CONTACT

+974 5055 6905  
sophiebellone@live.fr  
The Pearl, Doha QATAR

## SKILLS

Organizational ●●●●●  
Microsoft Office ●●●●●  
Interpersonal ●●●●●  
Strategy ●●●●●  
Audit / control ●●●●●

## CERTIFICATIONS

**Project Management**  
The Open University - Sept. 2018

**ISO 9001:2015 Internal Auditor**  
Lloyd's Register - March 2017

## INFO

**Nationality:** French  
**DOB:** 19 Jan 1989 (30 years old)  
**Availability:** within 6 weeks

## EXPERIENCES

**Dyarcos Holding Group - Doha, QATAR (May 2015 - present)**



**Group Business Development Manager**  
Dyarcos Int'l Group | Jan 2018 - Present

In charge of optimising the operational performance of the head office as well as two fully owned subsidiaries.

Key achievements:

- Developed a Quality Management System and had the company ISO 9001:2015 certified
- Managed the Business Process Modeling of a newly acquired venture for ERP implementation purposes
- Wrote a white paper reviewing a subsidiary that was underperforming and proposed solutions to optimise it

**Senior Marketing & Business Development Officer (Apr 16 - Jan 18)**

Key achievements:

- Rewrote the sales strategy of a subsidiary and developed a sales performance tracking system
- Assisted the Group CFO in drafting the marketing budget
- Performed internal audits of department heads



**Marketing & Business Development Officer**  
Primedia, subsidiary of Dyarcos group | May 2015 - Apr 2016

Market the advertising company's transition from print to digital

Key achievements:

- Developed marketing plans, advertising and campaigns
- Assisted in the development and launch of digital activities

*I relocated to Doha and worked as a freelance for a French event management company whilst looking for a permanent job.*



**International Tax Consultant Junior**  
DELOITTE - Luxembourg | Sep 2012 - Jun 2014

Optimising M&A of investment funds from a tax perspective

Key achievements:

- Coordinated and liaised with other department heads and service providers to ensure timely completion of the projects
- Performed administrative tasks and organisational responsibilities

## EDUCATION



**MSc Management for Business Excellence**  
University of Warwick, UK - Graduated in 2012 with merit